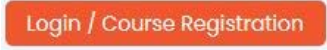


INSTRUCTIONS TO REGISTER FOR RC

(For participants who already have an account in the MMC Portal)

1. Go to <https://mmc.ugc.ac.in> and click on  .
2. Choose Role as “**Participant**”, enter your **e-mail & password** and click on **Login**.
3. Click on "**Apply for Other Programmes**".
4. Under “**Apply For**” field, choose “**Refresher Course**”.
5. Under “**Program Name & Center Name**”, type "**North-Eastern Hill University**" in the search box.
6. Choose the **dates** that correspond to the programme that you wish to apply.
7. Fill up the rest of the fields.
8. Click on “**Browse...**” and choose the file to upload your NOC.
9. Finally click on "**Submit**" to complete the application process.